

**AFTER SCHOOL CLUBS INFORMATION - SPRING TERM 2014**

**Please read the following information carefully (especially the time and day) for your child's club.  
If you need any further information, please speak to the club leader.**

<b>DAY:</b>	<b>CLUB:</b>	<b>FOR:</b>	<b>NUMBER OF PLACES</b>	<b>TIME:</b>	<b>WHERE TO GET CHANGED</b>	<b>VENUE OF CLUB /EQUIPMENT OR KIT NEEDED</b>	<b>LEADER:</b>
<b>MON</b>	<b>Singing Club</b>	KS1 & KS2	20 Places	Lunch Time	N/A	Year 4 Classroom	Mrs Newell
<b>TUES</b>	<b>Lego Club</b>	Y1 & Y2	15 Places	3:15 – 4pm	N/A	Year 2 Classroom	Mr Smith
	<b>Chess Club</b>	KS 2	12 Places	3:15 – 4pm	N/A	Learning Lounge	Mr Hallum
	<b>Time to Cook</b>	This club works on the waiting list held for the current academic year. Parents will be informed by letter.					Mrs Taylor Mrs Pile
<b>WED</b>	<b>Knitting Club</b>	This club will continue with the current children.					Mrs Wall Mrs Cook
<b>THURS</b>	<b>Art &amp; Crafts</b>	KS2	12 Places	3:15 – 4pm	N/A	Year 6 Classroom	Mrs Holliday
	<b>Gardening/Natural Arts &amp; Crafts</b>	KS2	10 Places	Lunch Time	N/A	Year 5 Classroom & Garden	Mrs Russell Mrs Tuxford
	<b>Football Club</b>	This club will continue with the current children until half term.					Mr Turver Mrs Holliday
	<b>Drama Club</b>	This club will continue with the current children, due to the production they are working on.					Miss Haines Mrs Appleby

## Clubs Information for Parents

Dear parent /carer

Please read the following carefully before applying for a club for your son/daughter:

**We are very fortunate at Old Heath that our Teaching and Support staff offer their time and expertise to allow children to attend non fee paying clubs after school. All they ask is for your support to ensure that children attend regularly and are prepared and equipped for the club they are attending.**

**ABSENCE FROM CLUBS**

As we often have long waiting lists for clubs **we are introducing a 2 chances rule**, if your child misses 2 sessions of a club they have signed up for (unless it is for a medical or dental appointment) they will be removed from the club register for that term. If your child will not be attending an after-school club session because of a medical appointment please send advance written notice (where possible) to the club leader, or leave a message with the school office staff.

**Sports Clubs**- Please ensure that your child has a separate sports kit, water bottle and appropriate footwear with them for their club. Essex County Council Health and Safety Regulations state that **NO earrings whatsoever may be worn for games and P.E., so children will have to remove their studs.** Please would you send in a small named container to keep them in. The use of micropore tape is no longer permitted. If ears are newly pierced, you will need to provide a box of padded plasters for the six week healing period. It is recommended that if your child has their ears pierced this is done at the beginning of the summer holiday. Long hair should be tied back using only soft hair bands or grips (i.e. no hard plastic items)

**Choir/Drama Clubs** – Auditions will be held for these clubs – in the first week of the Autumn term, your child will need to express an interest in these clubs on the clubs list.

**Invite only** – some of our clubs are invite only and members of these clubs are normally identified as having a talent in this area. This may seem unfair to some but is a chance for children with a real talent to be supported and go on to excel in this area. If you feel your child has a talent that we have not yet spotted please let us know.

**When we have to Cancel**

Due to circumstances beyond our control clubs may have to be cancelled from time to time and we appreciate your co-operation when this happens. We will send messages to parents via ParentMail and text messages to inform as many parents as possible. If you need to contact us, please contact the school **as late as possible in the afternoon** and you will be advised of the situation. If a club has to be cancelled and we are unable to contact you we will ensure your child is kept safely in school until you or a nominated person arrives to collect him or her. **Can you please stress this to your child - they should not walk home independently unless you have given your WRITTEN permission. Please tell your child to wait inside the school building to be collected after the club has finished and emphasise that on no account are they to accept lifts unless this has by you, the parents**

**AFTER SCHOOL CLUB PERMISSION SLIP – PLEASE RETURN THIS FORM TO THE SCHOOL OFFICE BY Thursday 9<sup>th</sup> January 2014 before 9:30am (Forms will not be accepted before 8:30am on Tuesday 7<sup>th</sup> January 2014)**

NAME OF CHILD \_\_\_\_\_ YEAR GROUP \_\_\_\_\_

It would be helpful if you could tick each box for your child’s order of preference so that if clubs are oversubscribed your child should get at least one of their choices. **A copy of this form will be returned to you to let you know the result of your application.**

DAY	CLUB	FOR	1 <sup>st</sup> CHOICE	2 <sup>nd</sup> CHOICE	3 <sup>rd</sup> CHOICE	(Office use only)
MON	Singing Club	KS1 & KS2				

<b>TUES</b>	<b>Lego Club</b>	Y1 & Y2				
	<b>Chess Club</b>	KS2				
	<b>Time to Cook</b>	KS1				
<b>Thurs</b>	<b>Gardening Natural Arts &amp; Crafts</b>	KS2				
	<b>Arts &amp; Crafts</b>	KS2				
<b>For the Spring Term Knitting, Drama and Time to Cook Clubs will continue with the current children. Football Club will change at half term.</b>						

I give my permission for ..... Year.....to take part in the club activities. I have read the information and agree with the school policy on collecting children from clubs.

Contact number during club times.....

Yes No

I give permission for my child to walk home after clubs

Signed..... (Parent/Carer)

Please ensure these are returned to the school office by Thursday 9<sup>th</sup> January 2014 before 9:30am.

